

The Sage logo, featuring the word "sage" in a lowercase, teal, sans-serif font. In the top left corner, there is a small pink circle. In the top right corner, there are several thin, overlapping curved lines in orange and teal.

Accuracy. Control. Results.



Peachtree

Pocket Guide

Peachtree First Accounting

Peachtree Pro Accounting

Peachtree Payroll with Accounting Bundle

Peachtree Complete Accounting

Peachtree Premium Accounting

Peachtree Premium Accounting Industry Solutions

Peachtree Quantum



Accuracy. Control. Results.

Peachtree



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Why Choose Peachtree by Sage?

Accuracy. Control. Results.

For small businesses who are committed to getting the numbers right and making the decisions that improve results, Peachtree by Sage is the accurate, secure accounting software that provides the insights and control small businesses need to get organized so they can spend more time running their business.

Small business owners and managers continue to put their trust in Peachtree software year after year. Our products are known for their accuracy, reliability, inventory capabilities, and the highest level of data security. And, they are backed by some of the most knowledgeable support specialists in the industry. Best of all, our customers benefit from more than 30 years of small business experience that goes into every Peachtree product.

Which Peachtree solution is right for your customer?

With a range of products and services for startups all the way through established businesses, Peachtree has a solution for your customer. In the pages that follow, we've provided questions to ask your customers and information about the various Peachtree products to help you direct your customer towards the right Peachtree solution for their business.



What's New for 2010?

If your customers aren't using the most current release of Peachtree, then they're missing quite a lot. Focusing on customization, access, and control, the following features are just a few ways Peachtree 2010 can help their business.

Customer Management Center saves time by allowing users to access and view important customer details all in one location. Users can create customized views, drill down to the detail and even launch an e-mail right from the Customer Management Center so they can quickly take action and better service their customers without missing a beat.

Save time and reduce errors by keeping track of employees' information all in one place! With **Employee Management**, users can store additional employee data within Peachtree such as emergency contact, performance reviews, employment details like hiring date and I-9 verification, additional phone numbers and much more.

Learn the best way to work within Peachtree by leveraging our in-product user tips. The **In-Product Advisor** will assist users by pointing out better ways to accomplish common tasks in the program, in areas such as Sales/Invoicing, Inventory, Vendors, Receipts and General Journal Entries.

No more hassles or worries about safeguarding data in Peachtree. Users can set their **Automatic Backup** schedule once and let Peachtree do the rest! And in Peachtree Quantum, users can be notified to log out or can be automatically logged out in order to run the backup.

With **Business Analytics powered by iLumen¹**, users can view in-depth analysis of their company, see how they are performing against other companies, and gain instant access to key financial trends. This easy-to-use tool can help your customers improve their company's financial health and assist them in making critical business decisions.

Everyone is unique in how they work in Peachtree. With **My Dashboard** in Peachtree Quantum, users can create their own personalized dashboard based on their security access. Create customized views and filter options to help focus only on the items that need attention.

Some features not available in all Peachtree products. Visit www.peachtree.com for more information. See page 14 for the complete listing of product feature disclosures.

Peachtree by Sage First Accounting 2010



Are you a small service-based business with no employees or inventory?

Are you currently using a manual or paper-based system to do your accounting and want to automate your check writing and bill payments?

Peachtree by Sage First Accounting 2010

is an easy-to-use, basic accounting solution that helps small businesses improve their

productivity. It provides tools to create invoices, record customer payments, write checks, track expenses, produce customer statements, and generate 35+ reports and financial statements.

Additional features include:

- **Quick & Easy Startup**
- **Integrates with Microsoft® Excel®²**
- **NEW! Transaction History**
- **NEW! Multiple Contacts³**
- **NEW! Automatic Backup**
- **NEW! Business Analytics¹**
- **IMPROVED! Password Security**

Target Market:

- Designed for the owners of small businesses who need to organize their financial information, but have little or no in-house accounting expertise.
- Easy-to-use screens and multiple Help options make it ideal for those who are automating financial records for the first time or are converting from personal finance software.

SRP: \$99.99 Part Number: PFA2010RT

All part numbers and prices are subject to change. See page 14 for the complete listing of product feature disclosures.



Peachtree by Sage Pro Accounting 2010



Do you have employees and want to process payroll?

Do you need to track inventory items or have job costing needs?

Would you like to simplify payday with integrated direct deposit?

Peachtree by Sage Pro Accounting 2010

is an intermediate-level accounting solution

that helps improve productivity with standard accounting features that can automate invoices, checks, and track employee payroll.⁴ Users can record customer payments, create budgets, and track sales, inventory, and expenses. Plus, it provides 100+ reports and financial statements.

All of the features found in Peachtree First Accounting, plus:

- **Comprehensive Payroll Management⁴**
- **Basic Inventory**
- **Integrates with Microsoft® Word²**
- **Easy Conversion from QuickBooks®⁵**
- **Automate Billing and Payments**
- **Comparative Budgeting**

Target Market:

- Designed for owners of service- or product-oriented small businesses who have a basic understanding of accounting and want a solid small business accounting solution.
- User-friendly tools with multiple Help options make it well-suited to those moving from a manual system or personal finance software.

SRP: \$199.99 Part Number: PRO2010RT

All part numbers and prices are subject to change. See page 14 for the complete listing of product feature disclosures.

Peachtree by Sage Payroll with Accounting Bundle



Do you have employees and want to process payroll in-house?

Would you like to file and deposit federal & state payroll taxes electronically?

Peachtree by Sage Payroll with Accounting Bundle provides an in-house payroll solution, plus the tools to manage essential accounting tasks effectively and accurately.

All the features of Peachtree Pro Accounting, plus:

- **Conveniently file forms and pay taxes electronically⁶**
- **Reduce the risk of costly errors in payroll tax calculations**
- **Print paychecks from your own PC**

Save over \$245 off of separate purchases of Peachtree Pro Accounting 2010 and a 1 year subscription of Peachtree Select Payroll.⁶

Target Market:

- Designed for small business people who prefer the control and flexibility of managing payroll and tax filings, and who also need the accuracy and security of a comprehensive accounting solution.

SRP: \$299.99 Part Number: PRO2010PRRT

All part numbers and prices are subject to change. See page 14 for the complete listing of product feature disclosures.

Peachtree by Sage Complete Accounting 2010



Do you have in-depth inventory needs or need to customize multiple levels of sales pricing?

Would you like in-depth reporting and tracking on your profitability for jobs or projects?

Does your business require multi-person access to your accounting software with the capability to view an audit trail of transactions entered by your employees?

Peachtree by Sage Complete Accounting 2010 combines robust core accounting with advanced features like job costing, time and billing, in-depth inventory capabilities, and analysis tools. Its multi-user option⁷ helps improve productivity while providing control over who accesses data. Plus, a clear audit trail helps track errors and deter fraud.

All of the features found in Peachtree Pro Accounting, plus:

- **Business Status Center**
- **Multi-User Option⁷ with Screen-Level Security**
- **Audit Trails**
- **NEW! Open Multiple Companies⁸**
- **NEW! Customer Management Center**
- **IMPROVED! Employee Management**
- **125+ Customizable Reports**

Target Market:

- Designed for owners and managers of service- or product-oriented small businesses who need robust accounting functionality plus in-depth analysis.
- User-friendly tools, multiple Help options, advanced capabilities and a multi-user option⁷ make it easy to upgrade existing accounting systems to meet the needs of expanding businesses.

SRP: \$299.99 Single-User Part Number: PCW2010RT
\$100 Competitive rebate available⁹

SRP: \$699.99 Multi-User Part Number: PCWM2010RT
\$150 Competitive rebate available⁹

All part numbers and prices are subject to change. See page 14 for the complete listing of product feature disclosures.

Peachtree by Sage Premium Accounting 2010



Do you have multiple companies and need to run consolidated financial statements?

Would you like to create an unlimited number of budgets, and better analyze your annual budgets and future budgets up to 4 years?

Are you looking for more reporting functionality, such as enhanced departmentalized financial statement reporting?

Does your business have the need to reissue the same invoice to multiple recipients? Or issue a duplicate invoice to one of your customers on multiple occasions?

Peachtree by Sage Premium Accounting 2010 is a comprehensive solution that provides premium features like multi-company consolidations, advanced budgeting, serialized inventory, and Crystal Reports® 2010.¹⁰ It provides a multi-user option⁷ for improved productivity with screen-level access control, plus analysis tools, and 140+ customizable reports and financial statements.

All of the features found in Peachtree Complete Accounting, plus:

- **Advanced Budgeting and Financial Analysis**
- **Serialized Inventory**
- **Cash Flow Forecasting**
- **Employee Compensation Tracking**
- **Terminal Services¹¹**
- **Industry-Specific Versions Available**

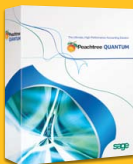
Target Market:

- Designed for the owners and managers of growing businesses who want a premium accounting solution to handle complex business management needs.
- Combines user-friendly tools with robust functionality and includes a multi-user option⁷ for improved productivity.

SRP: \$499.99 Single-User Part Number: PPA2010RT
\$150 Competitive rebate available⁹

SRP: \$1,199.99 Multi-User Part Number: PPAM2010RT
\$200 Competitive rebate available⁹

Peachtree by Sage – Quantum 2010



Are you looking for increased database capacity with performance optimization?

Do you need access for up to 40 users plus role-based security for all users?

Do you need a collaborative solution that will bring all areas of your business together?

Peachtree by Sage - Quantum 2010 is the most comprehensive offering in the Peachtree product line. Designed for growth-oriented small businesses, Peachtree Quantum is the top-of-the-line Peachtree accounting solution that supports 10, 15, 20, 30 or 40 licensed, named users¹², and offers advanced security and order tracking settings to ensure that work is done securely and efficiently. This high-performance product is the ultimate Peachtree solution for businesses needing to manage multiple users and large databases¹³, while maintaining quick performance and tight security controls. Plus, it provides access to customer support, product updates, and upgrades for 12 months from purchase.¹⁴

All of the features found in Peachtree Premium Accounting, plus:

- **All Industry-specific functionality**
- **SmartPosting Technology for faster performance¹⁵**
- **Select from 10, 15, 20, 30, or 40 users¹²**
- **Ability to handle large database requirements¹³**
- **NEW! My Dashboard**
- **NEW! Order Process Workflow**
- **NEW! Multi-User Management**

Target Market:

- Designed for businesses with up to 250 employees that have large data requirements¹³ and need access for 10, 15, 20, 30, or 40 licensed, named users¹².
- Provides user-friendly tools with robust functionality for greater productivity, advanced security settings to ensure that work is done securely, and greater performance for more efficient workload management.

SRP: \$4,450.00 10-User

Part Number: BPBCPTQ102010RT

SRP: \$6,450.00 15-User

Part Number: BPBCPTQ152010RT

SRP: \$8,150.00 20-User

Part Number: BPBCPTQ202010RT

SRP: \$9,950.00 30-User

Part Number: BPBCPTQ302010RT

SRP: \$13,150.00 40-User

Part Number: BPBCPTQ402010RT

All part numbers and prices are subject to change. See page 14 for the complete listing of product feature disclosures.

Industry-Specific Solutions

These solutions provide all the power of Peachtree Premium Accounting but are designed specifically for accountants and the owners and managers of small but growing construction, distribution, and manufacturing companies and nonprofit organizations who want a premium accounting solution to handle their complex, industry-specific business management needs.

Peachtree Premium Accounting for Construction 2010: Features include retainage¹⁶, progress billing, labor burden calculation, and insurance expiration tracking.

Single-User SRP: \$499.99	Part Number: VERCON2010RT
Multi-User SRP: \$1,199.99	Part Number: VERCONM2010RT

Peachtree Premium Accounting for Distribution 2010: Features include flexible pricing, customer and vendor management, serialized inventory tracking, and the ability to buy/sell in multi-quantity units.

Single-User SRP: \$499.99	Part Number: VERDST2010RT
Multi-User SRP: \$1,199.99	Part Number: VERDSTM2010RT

Peachtree Premium Accounting for Manufacturing 2010: Features include enhanced BOM management, serialized inventory tracking, and the ability to automatically generate purchase orders based on minimum stock levels and re-order quantities.

Single-User SRP: \$499.99	Part Number: VERMFG2010RT
Multi-User SRP: \$1,199.99	Part Number: VERMFGM2010RT

Peachtree Premium Accounting for Nonprofits 2010: Features include fundraising mail/merge¹⁷ templates, a unified chart of accounts, United Way-based chart of accounts, statement of revenues & expenditures, and advanced filtering on financial statements.

Single-User SRP: \$499.99	Part Number: VERNFP2010RT
Multi-User SRP: \$1,199.99	Part Number: VERNFPM2010RT

Peachtree Premium Accounting 2010 – Accountants' Edition: Accountants can set up, open and edit files for any Peachtree 2010 product except Peachtree Quantum.

Single-User SRP: \$499.99	Part Number: VERACE2010RT
Multi-User SRP: \$1,199.99	Part Number: VERACEM2010RT

Single-User Solutions offer a \$150 Competitive Rebate.⁹

Multi-User Solutions offer a \$200 Competitive Rebate.⁹

All part numbers and prices are subject to change. See page 14 for the complete listing of product feature disclosures.



We've Got the Right Accounting Solution

Feature

Easy Start-up and Use

Accounts Payable: Check Writing, Bill Payment, Purchases, Purchase Orders

Accounts Receivable: Quotes, Invoicing, Receive Payments, Sales Orders

NEW! Business Analytics¹

Integration with Microsoft® Excel⁰²

Customizable Reports

NEW! View Transaction History

IMPROVED! Password Security

Conversion from QuickBooks® 2006-2009, Basic through Enterprise⁵

E-mail Alerts, Forms, Reports and Financial Statements¹⁸

Internal Accounting Review¹⁹

Inventory: Assemblies, Average/LIFO/FIFO/Specific Unit Costing Methods, Back Orders

Attach documents to transactions and records

Comparative Budget Spreadsheet Creator – track 4 years

Integration with Microsoft® Word²

Payroll Solutions⁴

NEW! Customer Management Center

Sync your Outlook® Contacts²⁰

Auto Creation of Purchase Orders

Audit Trail

Job Costing – Phase and Cost Level

Advanced Budgeting

Archive Company Data

Company Consolidation Wizard

Crystal Reports® 2008¹⁰

Departmentalized Financial Statements

Serialized Inventory

Developed to handle large data requirements¹³

Exclusive SmartPosting Technology

NEW! My Dashboard

NEW! Order Process Workflow

Product updates and software upgrades for 1 year¹⁴

Role-based security

Support for 10, 15, 20, 30 or 40 named users¹²

Unlimited access to support for 1 year²¹

Includes all industry-specific solution functionality (Manufacturing, Construction, Distribution and Nonprofits)

Standard Accounting

Business Management Tools

Advanced Accounting

Premium Features

Quantum Features



Industry-Specific Solutions Features Chart

Includes all the features available in Peachtree Premium Accounting 2010, plus these unique items:

Accountants' Edition Features	Premium for Construction Features	Premium for Distribution Features	Premium for Manufacturing Features	Premium for Nonprofits Features
Access Client Data from any Peachtree 2010 Product (except Peachtree Quantum)	Labor Burden Assessment	Buy/Sell in Different Units	Enhanced BOM Management	Donation Receipts
Set-up, Open and Edit	Progress Billing	Enhanced Kitting and Assembly Capabilities	Creation and Tracking of Work Tickets	Fundraising Letter Template
Restore Client Backups	Retainage Management ¹⁶	Inventory Trend Analysis	Buy/Sell in Different Units	Member and Pledges Fees Outstanding
	Subcontractor Insurance Tracking	Order/Sell Using Vendor Part Numbers	Expanded Assembly Capabilities	New Customer/ Donor Welcome Letter Template
	Construction-Specific Operational Reports	Quantity Price Breaks	Manufacturing-Specific Operational Reports	Unified Chart of Accounts
				United Way-based Chart of Accounts

The Helpful Support Your Customers Deserve!

All Peachtree products offer multiple Help options so your customers can get fast answers to their questions.

- The “What’s New in Peachtree” tour gives users a quick overview on how to use the latest features in Peachtree.
- More than 20 Instructional Demos are available, showing how to handle routine tasks.
- The interactive “How Do I?” feature answers specific questions about how to use Peachtree.
- Users can always access in-product Help, and the online Peachtree Knowledge Center lets customers review answers to frequently asked questions.
- Our Peachtree Community offers an online resource to get your questions answered.
- We offer a variety of Peachtree Customer Support plans.²²

PLUS 30 days of free, unlimited access to support²¹ for all first-time Peachtree customers upon product registration! Current customers will receive 1 free call during the first 30 days after product registration.

See page 14 for the complete listing of product feature disclosures.

Integrated Services to Enhance Your Business


We understand the needs of small businesses. That's why we offer an array of integrated services to help your customers expand their business:

- **Accept Credit Cards²³:** Seamlessly process all major credit cards within Peachtree.
- **100% guaranteed compatible checks and forms.²⁴**
- **Payroll solutions⁴:** Manage payroll more efficiently with integrated, outsourced or in-house payroll options.
- **Electronic Bill Payment²⁵:** Simplify the accounts payable process.
- **Secure Offsite Data Storage²⁶:** Easily protect critical business data.
- **Secure Remote Access²⁷:** Users can access and work on their Peachtree desktop data from wherever they are.

For more information, visit www.peachtree.com/services

Disclosures

- 1 Internet access required. Service is embedded within Peachtree 2010, however is also available for Peachtree 2008 and 2009 products via a separate application download from www.peachtree.com
- 2 Requires Microsoft Excel, Word and Outlook 2002, 2003, or 2007.
- 3 There is a maximum of 20 ship to addresses and 1 billing address per customer. Only 2 contacts per customer can be synced with Outlook.
- 4 Compliant tax forms and tax tables require a subscription to Peachtree Simple Payroll. For details see www.peachtreepayroll.com or call 877-231-3761.
- 5 Versions 2006 – 2009. Excludes conversion of QuickBooks individual payroll transactions. For additional information on conversion limitations, please visit www.peachtree.com/qb
- 6 Includes the latest federal tax law changes plus coverage of two states of your choice and over 230 federal and state forms. Year-end payroll tax forms (such as W-2s and 1099s) are updated at the end of the calendar year. Forms manually filed where electronic filing is unavailable. One employer identification number ("EIN") per subscription (if you have more than one EIN, please call 877-231-3761). Registration, authorized signature, Internet access, and valid e-mail address required. W-2 form delivery to employees requires additional fees. Additional fees may apply for late filing. Subject to third-party terms and conditions. Forms for PR and US VI are not supported.
- 7 You must purchase one single-user box per named user or one Multi-user Value Pack for up to five licensed named users. See System Requirements. For greater than 5 licensed named users visit www.peachtreequantum.com
- 8 When opening more than one company, performance is not impacted; however, you will experience reduced product functionality in those companies opened after the first one.
- 9 For rebate details, visit www.peachtree.com/2010rebates
- 10 Microsoft Windows XP Home Edition and Windows Server 2000 not supported.
- 11 Windows 2003 or 2008 Server along with Remote Desktop Connection or Remote Desktop Web Connection client is required to run in a Windows Terminal Services environment. No more than 5 named users. Terminal Server requires additional memory when more than one user is running under Windows Terminal Services. An additional 21 MB RAM is recommended for each additional user.
- 12 Multi User licenses available in of packs of 10, 15, 20, 30, or 40. A maximum of 40 licensed, named users is allowed. Only the first 40 named users selected in the user maintenance screen are considered licensed, named users.
- 13 Peachtree does not impose a hard limit on database capacity, however, individual performance will vary depending on actual number of transactions, database size, and number of concurrent users. Data management efficiencies are also realized in the Peachtree 2010 products.
- 14 The Peachtree Business Care Plan (which includes product upgrades, updates, and customer support) will be renewed automatically each year on the anniversary date of your purchase unless you terminate your agreement prior to that date. Renewal is not required to continue access to product updates for supported versions.
- 15 Performance results are based on recommended system requirements for Peachtree Premium Accounting 2010. Results may vary based on configuration, size and content of data file, system and network traffic. For information on testing environment refer to www.peachtreequantum.com/test10
- 16 Retainage is available only in companies using accrual based accounting.
- 17 Requires Microsoft Word and Excel 2002, 2003, or 2007.
- 18 Requires Microsoft Outlook 2002, 2003 or 2007; Outlook Express 5 or 6; other MAPI compliant e-mail programs.
- 19 Sage is not liable or responsible for any fines or penalties that may result from errors in your company accounting records. The Internal Accounting Review is not intended to uncover all questionable transactions.
- 20 Outlook Sync supported in Exchange 2000 SP2, 2003 and 2007.
- 21 Free support provided for currently supported products. Additional support is available for a fee. Support specialists reserve the right to limit a call to one hour or one incident.
- 22 Additional fees apply.
- 23 Subject to approval and to Peachtree Payment Solutions terms and conditions. Additional fees, including swipe terminal for card present transactions, Internet access, and credit card required.
- 24 Payroll tax forms are 100% compatible when using Peachtree Simple Payroll or Peachtree Select Payroll.
- 25 Subject to approval and to Sage terms of service. Additional fees, internet access and checking account required.
- 26 All Peachtree 2010 products include access to 100MB of storage space for one year from date of installation. Upgrade to next Peachtree release required to continue free yearly service beyond initial term. Subject to third-party terms and conditions. Internet access required. Terms, conditions, pricing, features and service options subject to change without notice. Windows Server 2003 and Terminal Services are not supported.
- 27 Additional fees, Internet access and credit card required. Subject to third-party terms and conditions. Price is subject to change.



For more information about our entire line of Peachtree products and services, email us at retailquestions@sage.com or visit www.peachtree.com.

Business Profile

Since its introduction more than 30 years ago, the Peachtree product line has been recognized in the accounting software market for providing the insights and control needed by small business people who are committed to getting the numbers right and making the decisions that improve results.

Peachtree products are created by Sage, an affiliate of the Sage Group plc (London:SGE.L), which supports more than 2.9 million customers in North America and more than 5.8 million customers worldwide.

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